

**Summary of Relevant Research and Professional Experience  
Instructions and Certification Page**

In an essay *not to exceed two typed pages*, please describe any research and/or professional experience (paid or unpaid) beyond that covered as part of normal coursework (e.g., consultancies, member of a research team, etc., data analyst) that details the kinds of research or professional activities you have undertaken *since completion of the master's degree* that are relevant to your proposed area of study.

Please list the *most recent experience* first and summarize information about your role, duties and responsibilities for each project. Use the following example as a guide for structuring your descriptions.

*Name of Project:* Effectiveness of Mental Health Services for Low-Income Children

*Name of Principal Investigator:* Professor John Doe

*Role within Project:* Focus Group Facilitator

*Start Date:* 4/1/2004

*End Date:* 8/31/2004

*Job Duties and Responsibilities:* As part of a larger evaluation study at Agency X, I facilitated 10 focus group discussions with parents of low-income children who received mental health services at the agency to identify their perceptions regarding the effectiveness of treatment. In addition to serving as the facilitator, I also was responsible for administering a participant demographic questionnaire, and completion of verbatim transcriptions as well as summary narratives for each focus group discussion.

Please attach your statement to this document and type your full name in the upper right hand corner of this cover page. Also, please include your full name on the upper right hand corner of each page of the *Statement of Professional Goals*. Please sign and date the certification below.

Please check here if you do not have any additional research or professional experience beyond that covered in your normal graduate coursework.

**Statement of Certification**

I certify that the attached *Summary of Relevant Research and Professional Experience* is correct and complete. Furthermore, I certify the originality of the content and that I am the sole author of the information submitted herein.

Signature of Applicant

Date