



Adult Well-Being Services

Promotes Health, Well-Being and Independence Through Advocacy, Services and Community Engagement

Contact Information: Phone 313-825-2468 FAX 313-921-9106 E-mail sglenn@awbs.org

*** TERRIFIC PROFESSIONAL OPPORTUNITIES * CHALLENGING & REWARDING * TEAM SETTING * MAKING A DIFFERENCE**

EQUAL OPPORTUNITY EMPLOYER OF MINORITIES, FEMALES, PROTECTED VETERANS AND INDIVIDUALS WITH DISABILITIES

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*** FULL-TIME EMPLOYEES WHO REFER A FULL-TIME NEW HIRE THAT REMAINS EMPLOYED WITH THE AGENCY FOR AT LEAST ONE YEAR WILL RECEIVE \$250***

Positions	Duties	Qualifications / Credentials
<p>Direct Support Professional Part-time (4)</p> <p>Developmental Disability Services</p> <p>Salary Range: \$11.50-\$15.00/hour</p>	<ul style="list-style-type: none"> • Directly supervise Consumers. • Write and maintain up-to-date detailed and accurate daily progress notes/documentation. • Facilitate community involvement and group skill-building activities with those who have developmental disabilities according to the individual plan of service. • Ensure consumer safety. • Provide personal care for consumers needing assistance with hygiene. 	<p>Required:</p> <ul style="list-style-type: none"> • High school diploma. • One to two years Direct Care work with adults with Developmental Disabilities. • Clear, accurate writing, documentation and computer skills. • Ability to observe, evaluate, accurately document and report facts, and meet reporting deadlines. • Ability to maintain excellent relationships with consumers, service providers and other staff members. • Provide personal care to adult consumers. • Effective organization and time management skills. • Michigan Chauffeur's license and an acceptable driving record. <p>Preferred:</p> <ul style="list-style-type: none"> • Knowledge of developmental disabilities. • AA Degree. • CNA or equivalent in human services area.
<p>Motor Vehicle Operator/Aide-Chauffeur Part-Time (5)</p> <p>Mental Health & Substance Use Disorder Services/ Developmental Disability Services</p> <p>Salary Range: \$12.00-\$13.50/hour</p>	<ul style="list-style-type: none"> • Provide Consumer transportation to and from program and community trips, etc. • Perform other duties as required, including working in group rooms as an Aide. 	<p>Required:</p> <ul style="list-style-type: none"> • High school diploma, GED or equivalent. • One (1) to two (2) years satisfactory work experience providing transportation services to individuals. • Ability to maintain excellent relationship with consumers, families, service providers and other staff members. • Ability to complete accurate documentation on time. • Effective organization and time management skills. • A valid Michigan Chauffeurs' Driver's License and an acceptable driving record. <p>Preferred:</p> <ul style="list-style-type: none"> • Knowledge of and experience transporting persons with developmental disabilities/special needs. • Experience operating wheel chair lift.



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<p>Motor Vehicle Operator/Aide-CDL Part-Time (1)</p> <p>Health Promotion – Community Services</p> <p>Salary Range: \$14.00-\$16.00/hour</p>	<ul style="list-style-type: none"> • Provide transportation to and from appointments. • Maintain client confidentiality. • Meet safety standards, load and deliver records/supplies. • Provide back-up services for consumers. • Perform other related duties as assigned. 	<p>Required:</p> <ul style="list-style-type: none"> • One to two years of satisfactory work experience providing transportation services to individuals. • Ability to clearly complete required documentation on time. • Must be mature and have the ability to work cohesively with a team. • Ability to appropriately redirect consumers while maintaining safety while driving. • Knowledge of traffic laws and routes. • Flexibility required. • A valid Michigan Commercial Driver’s License with a Passenger endorsement and an acceptable driving record. <p>Preferred:</p> <ul style="list-style-type: none"> • Critical thinking and interest in working with older adults. • Knowledge of and experience in transporting consumers with various disabilities. • Experience operating wheel chair lifts. • Basic computer skills.
<p>Nurse, BSN, RN</p> <p>Mental Health & Substance Use Disorder Services</p> <p>Salary Range: \$56,000-\$68,250</p>	<ul style="list-style-type: none"> • Conduct nursing assessments. • Complete online documentation requirements. • Collaborate with physicians, nurse practitioners and case managers in providing services to adults with co-occurring disorders. • Establish plans of care with providers. • Act as a patient advocate. • Provide patient education. • Provide Hepatitis and other needed vaccinations. • Assist in coordination of behavioral and medical health care. 	<p>Required:</p> <ul style="list-style-type: none"> • BSN, RN. • Appropriate State of Michigan licensure and certification. • Two (2) to four (4) years experience in Community Mental Health, including co-occurring disorders. • High level of clear and accurate writing, documentation and computer skills. • Ability to observe, evaluate, accurately document and report facts, and meet reporting deadlines. • Ability to analyze information, use sound judgment and make independent decisions in specific areas of responsibility. • Ability to develop and maintain excellent relationships with consumers, service providers and other staff. • Own transportation, a valid Michigan Driver’s License and an acceptable driving record. <p>Preferred:</p> <ul style="list-style-type: none"> • Knowledge and experience in HIV and hepatitis care.



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<p>Nurse Practitioner-Part-time (1)</p> <p>Mental Health & Substance Use Disorder Services</p> <p>Salary Range: \$40.00-\$60.00/hour</p>	<ul style="list-style-type: none"> • Conduct psychiatric evaluations and medication reviews. • Complete online documentation requirements. • Collaborate with physicians, nurses and case managers in providing services to adults with co-occurring disorders. 	<p>Required:</p> <ul style="list-style-type: none"> • Licensed Nurse Practitioner. • DEA registration. • Appropriate State of Michigan licensure and certification. • Two (2) to four (4) years experience in Community Mental Health, including substance abuse and co-occurring disorders. • High level of clear and accurate writing, documentation and computer skills. • Ability to observe, evaluate, accurately document and report facts, and meet reporting deadlines. • Ability to analyze information, use sound judgment and make independent decisions in specific areas of responsibility. • Ability to develop and maintain excellent relationships with consumers, service providers and other staff. • Own transportation, a valid Michigan Driver's License and an acceptable driving record.
<p>Certified Peer Support Specialist (2)</p> <p>Mental Health & Substance Use Disorder Services</p> <p>Salary Range: \$23,350-\$31,200</p>	<ul style="list-style-type: none"> • Must adhere to and apply the Michigan Certified Peer Support Specialist Code of Ethics to all duties. • Will be expected to provide direct services to participants receiving mental health and/or substance treatment. • Individual and group facilitation and education related to recovery, community resources, community integration, activities of daily living, symptom management, and other topics that support self-determination. • Must be able to participate in a team environment with multidisciplinary staff members. • Timely completion of all assigned work is expected. • Must have demonstrated leadership skills. • Must be available for additional duties as assigned. 	<ul style="list-style-type: none"> • Excellent verbal and written communications skills. • Ability to manage multiple tasks and time. • Experience working with persons who have co-occurring disorders. • Knowledgeable of social resources available to consumers. • Crisis intervention, conflict resolution and stress management skills. • Computer skills. • Flexibility. • High School Diploma. • Certification from the state. • A valid Michigan Driver's License and an acceptable driving record.



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<p>Professional Counselor (LLPC, LPC) (1) Full-time</p> <p>Mental Health & Substance Use Disorder Services</p> <p>Salary Range: \$34,000-\$50,000</p>	<ul style="list-style-type: none"> • Provide therapy to consumers. • Coordinate with AWBS case manager. • Must be available for additional duties as assigned. • Perform other related duties as assigned. 	<p>Required:</p> <ul style="list-style-type: none"> • Bachelor’s degree. • Limited License Professional Counselor (LLPC). • Excellent verbal and written communications skills. • Ability to manage multiple tasks and time. • Experience working with persons who have co-occurring disorders. • Knowledgeable of social resources available to consumers. • Crisis intervention, conflict resolution and stress management skills. • Strong analytical and problem solving skills. • Ability to use MS Word, Excel, Outlook and Internet navigation at a high level. • Flexibility required. • A valid Michigan Driver’s License and an acceptable driving record. <p>Preferred:</p> <ul style="list-style-type: none"> • Master’s degree. • Licensed Professional Counselor (LPC). • Certified Alcohol and Drug Counselor (CADC) or Certified Advanced Alcohol and Drug Counselor (CAADC).
<p>Psychiatric Physician Assistant (1)</p> <p>Mental Health & Substance Use Disorder Services</p> <p>Salary Range: Negotiable</p>	<ul style="list-style-type: none"> • Conduct psychiatric evaluations and med reviews. • Complete online documentation requirements. • Work with nurses and case managers in providing services to adults with co-occurring disorders. 	<p>Required:</p> <ul style="list-style-type: none"> • Appropriate State of Michigan licensures and certification. • DEA Registration. • Two (2) to four (4) years experience in Community Mental Health, including substance abuse and co-occurring disorders. • High level of clear and accurate writing, documentation and computer skills. • Ability to observe, evaluate, accurately document and report facts, and meet reporting deadlines. • Ability to analyze information, use sound judgment and make independent decisions in specific areas of responsibility. • Ability to develop and maintain excellent relationships with consumers, service providers and other staff. • Effective organization and time management skills. <p>Own transportation, a valid Michigan Driver’s License and an acceptable driving record.</p>



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<p>Psychiatrist (1)</p> <p>Mental Health & Substance Use Disorder Services</p> <p>Salary Range: Negotiable</p>	<ul style="list-style-type: none"> • Conduct psychiatric evaluations and medication reviews. • Complete online documentation requirements. • Collaborate with nurses and case managers in providing services to adults. 	<p>Required:</p> <ul style="list-style-type: none"> • Licensed physician. • DEA registration. • Appropriate State of Michigan licensure and certification. • Two (2) to four (4) years experience in Community Mental Health, including substance abuse and co-occurring disorders. • High level of clear and accurate writing, documentation and computer skills. • Ability to observe, evaluate, accurately document and report facts, and meet reporting deadlines. • Ability to analyze information, use sound judgment and make independent decisions in specific areas of responsibility. • Ability to develop and maintain excellent relationships with consumers, service providers and staff. • Effective organization and time management skills. • Own transportation, a valid Michigan Driver's License and an acceptable driving record.
<p>Social Worker (LLMSW, LMSW) Full-time (5)</p> <p>Mental Health & Substance Use Disorder Services</p> <p>Salary Range: \$34,000-\$50,000</p>	<ul style="list-style-type: none"> • Provide case management services in the community. • Ensure that consumers receive regular assessments and that services are provided in an integrated program. • Develop, implement and monitor individualized treatment plans. • Provide individual and group therapy to consumers with co-occurring disorders. • Provide crisis intervention. • Make referrals to supportive services. • Collaborate with other related persons/groups including families, staff and community service providers. • Must handle additional duties as assigned. 	<p>Required:</p> <ul style="list-style-type: none"> • Masters in Social Work. • State social work license. • Experience working in Community Mental Health, including co-occurring disorders. • High level of clear and accurate writing, documentation and computer skills. • Ability to observe, evaluate, accurately document and report facts, and meet reporting deadlines. • Ability to analyze information, use sound judgment and make independent decisions in specific areas of responsibility. • Ability to develop and maintain excellent relationships with consumers, service providers and other staff. • Effective organization and time management skills. • Own transportation, a valid Michigan Driver's License and an acceptable driving record. <p>Preferred</p> <ul style="list-style-type: none"> • Certified Addiction Counselor.



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<p>Social Worker Full-time (LLBSW, LBSW) (3)</p> <p>Mental Health & Substance Use Disorder Services</p> <p>Salary Range: \$33,000-\$45,000</p>	<ul style="list-style-type: none"> • Provide case management services in the community. • Ensure that consumers receive regular assessments and that services are provided in an integrated program. • Develop, implement and monitor individualized treatment plans. • Provide individual and group therapy to consumers with co-occurring disorders. • Provide crisis intervention. • Make referrals to supportive services. • Collaborate with other related persons/groups including families, staff and community service providers. • Must handle additional duties as assigned. 	<p>Required:</p> <ul style="list-style-type: none"> • Bachelor’s degree in Social Work, • Good written and verbal communication skills. • Organization and Time management skills. • A One (1) year of experience working in Community Mental Health (CMH), with demonstrated ability to work with persons who are at risk because of age, income, mental or physical health, substance abuse, developmental disability, education, coping ability or environment. • Limited License Bachelor Social Worker (LLBSW). • Own transportation and a valid Michigan Driver’s license with an acceptable driving record. <p>Preferred:</p> <ul style="list-style-type: none"> • License Bachelor Social Worker (LBSW), certification for the State of Michigan. • Knowledge of Detroit Wayne Mental Health Authority (DWMHA) and Macomb County Community Mental Health Network standards. • Certified Addiction Counselor.
<p>Substance Abuse Therapist/ Full-Time (1)</p> <p>Mental Health & Substance Use Disorder Services - CAP/HIV Program</p> <p>Salary: \$26,325-\$40,000</p>	<ul style="list-style-type: none"> • Provide substance use counseling services to persons at high risk of or with HIV/AIDS/Hepatitis. • Work with treatment team. • Assess all new intakes. • Develop and facilitate process groups and education programs. • Handle other related duties as assigned. 	<p>Required:</p> <ul style="list-style-type: none"> • Bachelor’s Degree. • Knowledge of substance use. • Principles of recovery, co-occurring disorders and HIV. • Knowledge of effective counseling and therapeutic approaches to support recovery. • Excellent communication skills. • Computer skills. • Flexibility required. • State license or Certification Addiction Drug Counselor (CADC) Certification. • A valid Michigan Driver’s License and an acceptable driving record.