



WAYNE STATE
School of Social Work

Student Research Assistant Position

Center for Social Work Research, School of Social Work
Wayne State University

Job Description

The Center for Social Work Research Student Research Assistant works with a team of students and research technicians to support various School of Social Work (SSW) faculty and staff and external clients with a variety of research projects.

Duties:

- Provide SSW faculty/staff and external clients research support on a variety of projects through use of SPSS, literature searches, data entry and coding, data analysis, visualization and reporting, online survey software, and transcription of narrative interviews
- Create surveys to be utilized for SSW assessments and Research Center purposes
- Program surveys into questionnaire formats (Remark and Qualtrics)
- Administer surveys, conduct interviews and focus groups to SSW students and external clients
- Assist in data processing and analysis using Remark, SPSS, Qualtrics, and Excel
- Assist in the preparation of user-friendly reports for internal SSW administrators and external clients
- Assist with Research Center website content entry

Qualifications:

- Experience working on social science research projects
- Experience with SPSS
- Completion of at least one Research, Research Methods and/or Research Statistics course required
- Comfortable with a variety of computer programs
- Ability to learn computer applications quickly
- Detail-oriented and organized, with excellent time-management skills
- Incoming or current WSU Social Work students are given preference
- Students with more than 1 year remaining in program are given preference
- Available to work during the summer and the school year

The position:

- Part-time hourly for 15-20 hours per week with no benefits
- Located in the School of Social Work (currently working remote)
- Hours can be worked Monday-Friday, 9am-6pm. Evening and weekend hours are negotiable.
- Compensation: \$14.00/hour.

If interested, please send your resume and cover letter to Kendra Wells (kendrajwells@wayne.edu), Manager of Research Support. Please make sure to include your social work program, graduation date, experience with SPSS, and availability in your cover letter.

Posted: March 2021